



Notice of Plaistow and Ifold Parish Council's Winter & Emergency Plan Committee Meeting

To: All Members of the Parish Council's Winter & Emergency Plan Committee

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council's Winter & Emergency Plan Committee will be held on **Tuesday 27th September 2022** at **20:00, Kelsey Hall, Ifold.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Members of the Press and Public are welcome to attend in person.

Dated 20th September 2022

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Remote attendance

To join the meeting remotely, please follow this link:

<https://us02web.zoom.us/j/85293635918?pwd=QUdpWHU3OUY0Q2VMUnBCdzhMbkkwdz09>

Meeting ID: 852 9363 5918

Please email the Clerk for the password clerk@plaistowandifold-pc.gov.uk

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold-pc.gov.uk/>

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

BUSINESS TO BE TRANSACTED

Number	Item	Time
1.	Meeting Chair Recommendation: - To appoint a meeting Chair from the Members present at the meeting.	1 min
2.	Apologies for absence & housekeeping Recommendation: - To receive apologies for absence & housekeeping.	1 min
3.	Disclosure of interests Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined	2 mins

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| 4. | <p>Minutes</p> <p><i>Circulated separately and on the website.</i></p> <p>Recommendation: - To approve the Minutes of the Winter & Emergency Plan Committee meeting held on 27th April 2022 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).</p> | 2 mins |
| 5. | <p>Public participation</p> <p>Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council’s Policy. Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Tuesday 27th September 2022.</u></p> <p>Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes.</p> | 10 mins |
| 6. | <p>Matters arising from the previous meeting</p> <p>Recommendation: - To receive an update regarding actions specified at the meeting on 27th April</p> <ul style="list-style-type: none"> a. Update salt bin signage & winter plan information b. Winter Plan information added to website c. External socket installed at Winterton Hall | 10 mins |
| 7. | <p>Winter Plan document</p> <p>Recommendation: - To receive an update regarding the drafting of the Winter Plan document.</p> | 10 mins |
| 8. | <p>Development of Emergency / Resilience Plan, including Op Bridge</p> <p>Recommendation: - To receive an update regarding the drafting of the Emergency / Resilience Plan and consider the WSALC drafting pilot scheme.</p> | 10 mins |
| 9. | <p>Winter 2022/23</p> <p>Recommendation: - To consider any specific requirements for winter 2022/23 which require advance preparation; including update on salt bin audit.</p> | 10 mins |
| 11. | <p>Committee expenditure review for financial year & Budget review</p> <p>Recommendation: - To consider the Committee’s expenditure in 2022/23 and consider its budget requirement for 2023/24</p> | 5 mins |
| 12. | <p>Items to be added to the next meeting agenda</p> | 2 mins |
| 13. | <p>Date of next meeting (March 2023)</p> | 1 min |